

# DRAFT Glencairn Community Council AGM Minutes - 4<sup>th</sup> May 2026 7:30pm

**Location: Glencairn Memorial Institute**

The Chair opened the meeting

Present: (Chair)Scott McMillan, Jan Burgess(Treasurer), Gill Dykes (Secretary), Iain Steedman, Kevan Niell, Wendy Beautyman, Matthew Cook (Vice Chair), Sam Godridge, Sara Shackleton, Gordon Donald

Apologies: None

9 Members of the public present at start of meeting.

Previous AGM minute 1st December 2025 approved as a true record proposed by Matt Cook & Seconded by Jan Burgess

**Chairs Report** - was read out by Scott McMillan – Report on file.

**Treasurers Report** – was read out by Jan Burgess - Report on file.

Independently examined and certified Statement of Accounts

Adoption of accounts & treasurers proposed by Iain Steedman and seconded by Sam Godridge

## **Appointment of Office bearers:**

The meeting then proceeded to the nomination of Office Bearers

Name	Office	Proposed by	Seconded by
Gill Dykes	Chair	Wendy Beautyman	Gordon Donald
Iain Steedman	Treasurer	Mathew Cook	Wendy Beautyman
Matt Cook	Vice Chair	Gill Dykes	Wendy Beautyman
Sam Godridge	Secretary	Kevan Neill	Iain Steedman

All nominations were made by the Community Councillors present and were uncontested

## **AOCB**

Scott McMillan and Jan Burgess were asked by the Chair if they would be willing to remain as bank signatories until the new office bearers mandates are processed by the bank. They both agreed to this proposal which allows the Community Council to continue to operate in accordance with the scheme and continue to conduct business on behalf of the community without interruption.

Date of the next AGM will be confirmed in April/May 2027

Minutes Taken By Sam Godridge

## *Post Meeting Secretary Note:*

*After the AGM and regular CC meeting had ended a member of the public queried a Councillor outside with regard to the process of electing office bearers indicating that they thought that a Returning Officer should have been present at the AGM for the appointment of Office Bearers. The Scheme does not require a Returning Officer for appointment of office bearers except after an Election or By Election. (9.1.1)*